



2085 Peck Road, South El Monte, CA 91733  
Phone: (626) 575-1788 - Fax: (626) 575-1588  
www.amc-color.com

## **FTP Guidelines (Sending Files)**

**You must have a pre-written sales agreement in order for us to process your job. Please call your account representative before sending us any files. Thank you.**

### **FTP (Easy Method):**

Open up your browser window and type the following address in the address bar:

<http://64.81.87.216>

login: amc

password: amc

To upload files, click on the "Upload Folder" and then first click the Create Folder link on the left side. Create a folder with your company name. Click on the folder that you just created to navigate inside the folder. Once inside the folder, click on the Upload Files link on the left side.

Please contact your account representative or production coordinator after sending your files.

### **FTP (Advanced Method):**

If you have a FTP client application, enter the following information into the connection settings:

FTP Settings:

Host Name: 64.81.87.216

User (Login): amc

Password: amc

After you successfully login, create a new folder using your company name. Upload your compressed file into your folder.

Please contact your account representative or production coordinator after sending your files.